



Promotions & Entertainment

P.O. Box 27180 Lakewood, Colorado 80227

Phone 303 763-5757 Fax 303 763-5056

www.partywithus.net

DJ FACT & INFORMATION SHEET

DATE OF EVENT _____

ORGANIZATION / CLIENT NAME _____

NAME OF CONTACT PERSON _____

CONTACT TELEPHONE (W) _____ (H) _____

NAME & LOCATION OF FUNCTION _____

TYPE OF FUNCTION _____

TIME DJ TO PLAY FROM _____ TILL _____

LIGHTS YES NO NUMBER OF GUESTS EXPECTED _____

(Note: An additional \$90.00 charge)

AGE RANGE OF GUESTS _____

CIRCLE ONE

THE GOAL IS TO: 1) PROVIDE BACKGROUND MUSIC 2) ENCOURAGE DANCING

SPECIAL ANNOUNCEMENTS _____

SPECIAL ACTIVITIES / GAMES _____

WILL A MEAL BE PROVIDED FOR DJ YES NO

IF OUT OF TOWN, WILL A ROOM BE PROVIDED FOR DJ YES NO

DJ DRESS: SUIT COAT & TIE BUSINESS CASUAL CASUAL



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HOW EARLY CAN DJ SET UP? _____

(Average time needed 90 minutes, extra 1/2 hr for lights)

CONTACT AT LOCATION _____ PHN # _____

DJ REQUIRES ONE 8' SKIRTED TABLE (6' WILL WORK IF 8' IS UNAVAILABLE)

TABLE: (CIRCLE SIZE) 6' or 8' WILL WILL NOT BE AVAILABLE

CAN DJ DRIVE EQUIPMENT CLOSE TO THE SET UP SITE? YES NO

STAIRS? YES NO

COMMENTS: _____

WHAT NOT TO PLAY _____

NOVELTY SONGS WANTED (CIRCLE): CHICKEN DANCE HOKEY POKEY

BUNNY HOP STROLL CONGA ELECTRIC SLIDE MACARENA

FAVORITE RADIO STATIONS: 1 _____ 2 _____ 3 _____

OTHER REMARKS / SPECIAL REQUESTS: _____



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**WHAT % OF THE FOLLOWING TYPES
 OF MUSIC DO YOU WANT TO HEAR:**

**FAVORITE ARTISTS / SONGS
 (PLEASE PRINT)**

ROCK/ 00'S	_____ %	1) _____ / _____
ROCK / 90'S	_____ %	2) _____ / _____
RAP / HIP HOP	_____ %	3) _____ / _____
RETRO / WAVE	_____ %	4) _____ / _____
ALTERNATIVE	_____ %	5) _____ / _____
RAGGAE	_____ %	6) _____ / _____
SWING	_____ %	7) _____ / _____
BIG BAND	_____ %	78) _____ / _____
COUNTRY	_____ %	9) _____ / _____
ROCK 80'S	_____ %	10) _____ / _____
ROCK 70'S	_____ %	11) _____ / _____
DISCO	_____ %	12) _____ / _____
ROCK 60'S	_____ %	13) _____ / _____
MOTOWN / R&B	_____ %	14) _____ / _____
OLDIES 50'S	_____ %	15) _____ / _____
ETHNIC / OTHER (Specify)	_____ %	16) _____ / _____



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WEDDING INFORMATION SHEET

Name of Bride _____ (parents) _____

Name of Groom _____ (parents) _____

Is the wedding going to be held in a different place than the reception? _____

Are you serving Dinner? _____

If so, is it a buffet, full service, or hors d'oeuvres? _____

Would you like the DJ to introduce the Wedding Party? _____

If So, List names in order of introduction: (on another sheet)

Will you have a Best Man toast? _____

If so, what is his name? _____

What song would you like for the first dance (bride and groom)?

Artist: _____ Title: _____

Would you like a daddy/daughter dance? _____

Artist: _____ Title: _____

Would you like the groom and his mother to join in that dance? _____

Would you like the DJ to announce the Cutting of the cake? _____

Would you like to do a Dollar dance? _____

Would you like to do the Bride's Bouquet toss? _____

Would you like to have the groom do the garter toss? _____

Do you have any other special ceremonies that you would like the DJ to announce?
